



WSCP MQ&P Terms of Reference (January 2023)

Introduction

The Monitoring, Quality and Performance (MQ&P) subcommittee was formed as part of the new partnership arrangements in July 2019.

Voice of the child

MQ&P will address/ challenge/reassure and be an advocate that the child's voice and lived experience is always heard in each agency and as a partnership will act as appropriate.

Anti-racist / discriminatory practice

MQ&P will address /challenge /scrutinise and reassure what is happening in each agency and as a partnership will act as appropriate.

1. Governance / Accountability

The MQ&P subcommittee is accountable to the WSCP, and the chair will report to the WSCP Executive meetings.

2. Chairing

The Chair will be identified via the partnership and a co-chair will be appointed.
Chairing to be reviewed annually by the subcommittee or more frequent, as necessary.

The chair will provide a chairs report to the quarterly executive meeting.

3. Quoracy

Meeting is quorate when three statutory agencies are in attendance. In the event of a meeting not being quorate the Chair will decide as whether to reconvene the meeting or proceed, mindful that decision making, and approval of papers and reports is compromised by the absence of members.

4. Membership

All relevant agencies must be represented by one member. Members must be of enough seniority to make decisions on behalf of their organisation, acknowledging that school members are representative rather than decision makers on behalf of all schools

WSCP Partnership

WSCP Business Manager

WSCP Senior Business Support Officer

Wandsworth ICB

Designated Nurse Safeguarding Children Wandsworth NHS SW

London ICB

Designated Doctor for Child Safeguarding Wandsworth ICB

Mental Health Trust	Named Nurse Safeguarding Children SW London & St Georges Mental Health NHS Trust Clinical Manager (CAMHS – Tier 2 & Early Help) South West London and St George's Mental Health NHS Trust Lead Social Worker & Safeguarding Lead Priory Hospital Roehampton
CLCH Wandsworth	Named Nurse for Safeguarding Children (0-19 years) CLCH Wandsworth Associate Director of Safeguarding CLCH NHS Trust
St George's University Hospitals NHS Foundation Trust	Assistant Chief Nurse Head of Safeguarding St Georges Hospital Named Nurse for Community Named Nurse for Safeguarding Children St Georges Hospital
Children's Services Performance	Performance Manager Head of Performance and Improvement
Children's Social Services & Early Help	Head of Children's Social Care Academy / Principal Social Worker Head of THRIVE Innovation and Impact Head of Children's Commissioning Head of Safeguarding Standards Service Safeguarding Children Manager
Education	Principal of Nightingale Community Academy Head of School Participation and Performance
Community Safety	Vulnerabilities Manager
Housing	Housing Policy & Performance Officer
Police	Detective Sergeant – Safeguarding PCLO Southwest BCU DI South West BCU Safeguarding Hub - MASH/CAIT Referrals/PCLO/CSE/ART
Voluntary & Community Sector	Voluntary & Community Sector Representative
National Probation Service	Wandsworth Probation Head of Service
Public Health	Senior Public Health Lead
Wandsworth Prison	Governor

5. Attendance / Frequency

The meetings will take place bi-monthly, and members recalled for extraordinary meetings as required. The subcommittee members will commit to attending all meetings and will delegate to their deputy when unable to attend. Attendance should be regular with 80% or above being the standard . Member's failure to attend regularly will be asked to locate a permanent substitute

6. Purpose/ Scope

6.1

- To have full overview of partnership activity
- Will be the operational driver for WSCP activities
- Ensure a clear line of reporting for the other subcommittees
- Enable the Executive to retain and perform its strategic and governance role effectively

- 6.2 To ensure that the accountability of the partnership is rooted in performance and quality assurance information which holds partners to account. It will achieve this by effectively monitoring, scrutinising, and evaluating safeguarding practice undertaken by all safeguarding partners and relevant agencies within Wandsworth.
- 6.3 Will lead performance analysis, aligned to priorities - challenge the safeguarding partners and relevant agencies to improve and support them through collaborative working, and challenging the Executive, making the acceptance of challenge a cultural expectation.
- 6.4 To develop Child Centred Outcomes (CCO) for the operational dataset that provides accurate information about the wellbeing of all Wandsworth babies, children and young people.
- 6.5 Focus on lessons and consequences and ensure escalation of learnings, will be responsible to the Executive for establishing, co-ordinating, implementing, and monitoring quality assurance activity and performance issues on a multi-agency basis in respect of safeguarding children and young people, challenge the safeguarding partners and relevant agencies to improve and support them through collaborative working
- 6.6 Monitor and review single agency inspections from the safeguarding partners and relevant agencies. Focus on lessons and consequences and ensure escalation of learnings. Responsible to the Executive for establishing, coordinating, implementing, and monitoring quality assurance activity and performance issues on a multi-agency basis in respect of safeguarding children and young people

7. Roles and Responsibility

- 7.1 To review the development and implementation of practice procedures/guidance/protocols etc for safeguarding and promoting the welfare of children in Wandsworth as set out in regulation before being sent to the executive for formal sign off e.g., annual report or for information and having line of sight. MQ&P will monitor the effectiveness of both the procedures/guidance /protocols etc and the practice and escalate any concerns that need strategic oversight and decision e.g., worrying trends, blocks in the system, themes and patterns.
- 7.2 To ensure there is clarity about the action to be taken when there are concerns about a child's safety or welfare, including levels of need for intervention under the Children Act 1989 (both Section 17 and Section 47); and other statutory responsibilities in legislation such as the Children Act 2004 and multi-agency statutory guidance, Working Together to Safeguard Children (2018).
- 7.3 To monitor and evaluate the effectiveness of services delivered by all WSCP partner agencies both individually and collectively to safeguard and promote the welfare of children.
- 7.4 To develop the mechanisms and undertake the process for analysing and assessing the effectiveness of safeguarding services / outcomes.
- 7.5 To review the multi-agency training programme and ensure that multi-agency safeguarding training which meets the local workforce needs is provided, and that the quality of this training is monitored and evaluated.
- 7.6 To identify priorities for multi-agency child protection training in the local area and feed these into the local workforce strategy.



7.7 To review individual cases where safeguarding concerns within the multi-agency working arrangements have been highlighted/ identified.

7.8 To review and audit Section 11 Safeguarding self-assessment arrangements within Wandsworth.

8. Process

Functions will be through:

- Monitoring, audit, evaluation, and review of:
 - Performance indicators / Quality Standards / Protocols / Policies and Procedures / Legislation / Training
- Methods will include:
 - Practice/Learning audits / Interviewing service users / Overview leads / Organisational audits / Analysis of performance information
- Outcomes / Implications for
 - Protocols / Policies / Procedures / Training & Staff development.
- Will require input from managers from front line services:
 - Call in service leads, and other managers as required - to bring about service improvement

If a subcommittee has identified work for another subcommittee actions to be taken:

- The chair will write to the chair of the intended subcommittee informing them of the reason for the work to be transferred and intended outcomes including link to the WSCP priority areas
- For Training Workforce & Development include projected costs for consideration
- Receiving chair will confirm (in writing) whether work will be undertaken and if not, why not
- Disagreement around how work moves between subcommittees should be escalated to the Executive for agreement

9. Decision Making / Dispute Resolution

The Chair will be asked to mediate and negotiate a satisfactory solution, based on the best interest of children. If dispute remains unresolved then final decision will be reached by WSCP Executive Partners

10. Escalation

See [escalation guidance](#)

11. Conflict of Interest

All panel members must declare at the start of the meeting any issue that may present as conflict of interest e.g., where bias may affect decision making, member representing and having scrutinising role for their own agency, lack of independence. In such situations the conflict will be recorded for the minutes and the panel /chair if not person in question will agree how to progress and mitigate against the conflict.

12. Review



To be reviewed annually or more frequent as appropriate

13. Business Process

The business team is responsible for all aspects of administration to ensure smooth running of the partnership. Additional resources to be identified as necessary. Meetings will be recorded, and minutes of the meeting, agenda, and papers will be circulated to all members of the group following each meeting for consideration at the next meeting.

The MA Training lead is responsible for co-ordinating most training activity on behalf of the partnership

14. Expectation of members

Members are expected:

- To prepare for the meeting by reading the papers in advance.
- Send papers and reports in a timely manner for inclusion in the agenda
- To attend all meetings but when unable to attend to send apologies in advance and arrange an appropriate deputy to attend
- To ensure that any matters/papers that need to be raised/presented at the meeting have been raised-signed off with appropriate senior managers prior to the meeting **[This is a requirement before being submitted to the Executive]**.
- Follow up actions arising from meetings in a timely way.
- Keep up to date with relevant research, policy, and legislative changes

Date Signed off: January 2023

Date for review: December 2023

Chair: Dr Peter Green -Designated Doctor for Child Safeguarding Wandsworth ICB