



South West London Child Death Overview Panel  
 120 the Broadway  
 Wimbledon  
 SW19 1RH  
 Email: [SWL.CDOP@swlondon.nhs.uk](mailto:SWL.CDOP@swlondon.nhs.uk)

Local contact: [wandsworth.cdop@nhs.net](mailto:wandsworth.cdop@nhs.net)

Date: XXXXXXXXXXXXXXXX

**Parents Name**

**Address**

**Postcode**

Dear **full names**,

I have been informed of the sad death of your **son/daughter** and I would like to express my sincere condolences to you and your family at this very sad time.

I am writing to you at this difficult time because the law requires that every child death be reviewed by an independent panel, the South West London Child Death Overview Panel (CDOP) that I chair.

The purpose of the review is to identify any changes that agencies can make to improve services for children and families in the future, to both prevent future child deaths where possible and ensure families are well supported following the death of their child. Enclosed is a leaflet that explains more about what the Panel does.

The review process for **[xx name of child]** death has now started, and I would like to assure you that any information we receive about your family is treated with the strictest confidence and respect.

We are committed to working with bereaved families to make improvements in services for children and families. You may wish to tell the panel of your views about your child's death or the support you received afterwards.

[www.swlondon.nhs.uk](http://www.swlondon.nhs.uk)

**We believe** in an inclusive and innovative approach to care.

***A partnership of South West London Clinical Commissioning Groups***

NHS Merton CCG - *Dr Andrew Murray, Chair*  
 NHS Kingston CCG - *Dr Naz Jivani, Chair*  
 NHS Sutton CCG - *Dr Jeffrey Croucher*

NHS Wandsworth CCG - *Dr Nicola Jones MBE, Chair*  
 NHS Richmond CCG - *Dr Graham Lewis, Chair*  
 NHS Croydon CCG - *Dr Angelo Fernandes, Chair*

Accountable Officer: *Sarah Blow*

You can do this by talking to your key worker and asking them to pass your views on to the panel or by contacting me directly at the address above.

Once again, please accept my deepest sympathy on the death of your child.

Yours sincerely



Gwen Kennedy

**Chair (Interim)**

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