



WSCP Safeguarding and Continuous Learning (SCL) Terms of Reference

1. Introduction

The Safeguarding & Continuous Learning (SCL) subcommittee as part of the partnership governance structure.

2. Voice of the child

Safeguarding children is everybody’s priority and the voice of the child is centre to the work and therefore the executive and each sub-committee will get feedback on positive outcomes for children.

3. Anti-racist / discriminatory/disproportionate practice

This is an overarching priority, and all issues should be seen through these lens

4. Governance / Accountability

The SCL subcommittee is accountable to the Monitoring Quality &Performance subcommittee. The chair will report on a bi-monthly basis to the MQ&P, chair will attend the WSCP Executive Committee quarterly and chairs report will be shared with WSCP Executive partners

5. Chairing

The Chair will be identified via the partnership and a co-chair will be appointed. Chairing to be reviewed annually by the subcommittee or more frequent, as necessary. The chair will provide a chairs report to the quarterly executive meeting.

6. Quoracy

Meeting is quorate when three statutory agencies are in attendance. In the event of a meeting not being quorate the Chair will decide as whether to reconvene the meeting or proceed, mindful that decision making, and approval of papers and reports is compromised by the absence of members.

7. Membership

Represent all relevant agencies. Members must be of enough seniority to make decisions on behalf of their organisation. Each member has a responsibility to provide scrutiny and challenge individually and collectively as the SCL subcommittee must provide assurance to WSCP that it operates effectively.

Childrens Services (CSC)	Head of Safeguarding Standards Service (chair) Head of Children's Social Care Academy / Principal Social Worker Multi-Agency Safeguarding Training Lead for Children’s Social Care Academy
Police	DI South West BCU Safeguarding Hub - MASH/CAIT
CLCH	Associate Director of Safeguarding CLCH NHS Trust CLCH Named Nurse for Safeguarding Children 0-19 years Team -----
Acute Health Service	Head of Safeguarding Adults & Children St Georges Hospital Named Nurse for Safeguarding Children – St Georges Hospital -----
Mental Health	Named Nurse Safeguarding Children SW London & St Georges Mental Health NHS Trust -----
ICB	Designated Doctor for Child Safeguarding SWLICB Designated Nurse Safeguarding Children Wandsworth NHS SW London ICB Named GP for Children Safeguarding Wandsworth
Children Services Education	Safeguarding / Home Education / Vulnerable Pupils / MASH Education Head of School Participation and Performance
Housing	Housing Policy & Performance Officer
WSCP Partnership	WSCP Business Manager
Probation Services	Head of Service for Probation in Wandsworth
Public Health	Senior Public Health Lead

8. Attendance / Frequency

- The SCL Subcommittee will meet on a monthly basis and may be recalled for an extraordinary meeting in the event of a serious incident or child death that may meet the criteria for a Child Safeguarding Practice Review (CSPR).
- Additional meetings can be convened at the request of members and agreed by the chair.
- The subcommittee members will commit to attending all meetings and will delegate to their deputy when unable to attend. Members of SCL are responsible for attending regularly. Any members who fail to attend regularly will be asked to identify a permanent substitute.
- Attendance should be regular with 80% or above being the standard

9. Purpose/ Scope

It is the role of the Safeguarding and Continuous Learning Subcommittee (SCL) to:

- Ensure that incidents within Wandsworth which may require a CSPR, or the partnership would benefit from such a review being conducted, are properly identified and an appropriate recommendation is made to the safeguarding partners.
- Ensure that the National Review Panel receives the correct notifications within the required timescales.
- Ensure that there is a connection between practice and leaning with joined up working between this subcommittee and the Training & Workforce Development subcommittee
- Strong ties between the CDOP and SCL particularly to ensure appropriate information exchange and compliance with new national policy.

10. Roles and Responsibility

- To commission and oversee the work of the review panel and receive its report and recommendations.
- To commission other types of learning review or audit where it believes it is appropriate to do so with joined up working with T&WD sub-committee.
- Ensure that action plans are drawn up in response to CSPRs, learning reviews set out in
- Working Together (2018) and audits and progress is periodically reported to the MQ&P.
- Oversee the multi-agency audits into areas of concern raised through the analysis described or linked with one of the LSCP priorities, MQ&P, or through national and local learning.
- Implementation is monitored, and it also has responsibility to report findings and activities to the WSCP Executive.
- Review learning from single agency audits

11. Process

The SCL will:

- Review performance and address any concerns.
- Evaluate performance against agreed outcomes and ensure changes are implemented where necessary
- Ensure full partnership contribution to the decision-making process
- The sub-committee will work to promote the involvement of families, communities, children, and young people in the development, delivery, and evaluation where necessary
- Respond to research findings, good practice learning, national policy, and legislative change to ensure practice remains pertinent.

If a subcommittee has identified work for another subcommittee actions to be taken:

- The chair will write to the chair of the intended subcommittee informing them of the reason for the work to be transferred and intended outcomes
- Receiving chair will confirm (in writing) whether work will be undertaken and if not, why not
- Disagreement around how work moves between sub-committees should be escalated to the chair of the MQ&P in the first instance and if unresolved the Executive for agreement

If a subcommittee identifies training for the Training & Workforce Development sub-committee

- Proposal of the training including link to the WSCP priority areas, including projected costs to be submitted to the T&WD for consideration
- Receiving chair will confirm (in writing) whether work will be undertaken and if not, why not
- Disagreement around how work moves between sub-committees should be escalated to the chair of the MQ&P in the first instance, and if unresolved, the Executive for agreement

12. Decision Making / Dispute Resolution

The Chair will be asked to mediate and negotiate a satisfactory solution, based on the best interest of children. If dispute remains unresolved, then to be escalated to the Chair of the MQ&P subcommittee.

13. Escalation

See [escalation guidance](#)

14. Conflict of Interest

All panel members must declare at the start of the meeting any issue that may present as conflict of interest e.g., where bias may affect decision making, member representing and having scrutinising role for their own agency, lack of independence. In such situations the conflict will be recorded for the minutes and the panel /chair if not person in question will agree how to progress and mitigate against the conflict.

15. Review

To be reviewed annually or more frequent as appropriate

16. Business Process

The business team is responsible for all aspects of administration to ensure smooth running of the partnership. Additional resources to be identified, as necessary. Meetings will be recorded, and minutes of the meeting, agenda, and papers will be circulated to all members of the group following each meeting for consideration at the next meeting.

The multi-agency training lead is responsible for coordinating all training activity on behalf of the partnership

17. Expectation of members

Members are expected:

- To prepare for the meeting including reading papers in advance.
- To have copy of papers as distributed prior to the meeting.
- Send timely papers / reports to be included with the agenda
- To attend all meetings, where necessary to send apologies in advance and arrange an appropriate representative if they are unable to attend
- To ensure that any matters that need to be raised at the meeting have been raised with appropriate managers prior to the meeting
- Follow up actions arising from meetings to be addressed between meetings and in a timely way
- Keep up to date with relevant research, policy, and legislative changes
- Any reports / papers being brought to go through individual agencies governance process

Date signed off: December 2022

Date for review: December 2023

Chair: Ruth Lacey (Head of Safeguarding Standards Service)